



**107 S Fair Oaks Ave
Pasadena, California 91105**

Date: 03/09/2022

Employment Offer Letter

Name:

Address:

LETTER OF OFFER OF EMPLOYMENT – Storyboard Artist

Dear [Random Persons Name],

We are delighted to offer you the position of Storyboard Artist with Stage Ham Entertainment, LLC. As a member of Stage Ham Entertainment, LLC. We would ask for your commitment to deliver outstanding quality and results that exceed our client expectations. We are confident you will find this new opportunity both challenging and rewarding. The following points outline the terms and conditions we are proposing.

Title:Storyboard Artist (Full Time)

Start date: March 14, 2022 (However, we did conclude and will be flexible with you through mid March so as to assist in the transition from your current employer).

Salary: \$45/hr and \$20 for training

Hours of work: Position requires self-preferred communication method and timing per week

Benefit: Health insurance is available to you through Stage Ham Entertainment, LLC upon completion of your first 60-days of employment. You are eligible for the company's 401K. You are entitled to 15 days of vacation time and 6 days of sick time.

Following the initial probationary period, a progression and performance review will be conducted on a quarterly basis to assess performance to-date, and to clarify or modify this arrangement, as the need may arise. This arrangement may be terminated by either party upon notice in writing to either party with notice that complies with Employment Standards (or Labor Standards) for your state.

We look forward to the opportunity to work with you in an atmosphere that is successful and mutually challenging and rewarding.

With the signature below, I accept this offer for employment.

Name _____

Signature _____

Date _____

Means of identification: Any valid identity card, sign and email with Offer Letter for verification.

COMPLIANCE WITH REGULATIONS

Stage Ham Entertainment, LLC is committed to a policy of providing equal

employment opportunities to all candidates regardless of economic or social status and will not discriminate based on race, color, ethnic origin, national origin, creed, religion, political belief, sex, sexual orientation, gender identity, gender expression, pregnancy, marital status, genetic information or age. Stage Ham Entertainment, LLC does not discriminate against any employee or applicant for employment because of Vietnam era veteran status, disabled veteran status, or physical or mental disability regarding any position for which the employee or employment applicant otherwise meets minimum qualifications.

At-Will Employment: In choosing to accept this offer, you understand your employment is “at-will”, voluntarily entered into and is for no specific period. As a result, you are free to resign at any time, for any reason or for no reason. Similarly, Stage Ham Entertainment, LLC is free to conclude its at-will employment relationship with you at any time, with or without cause.

Sincerely,
Kathryn Rose
Director of Human Resource
Stage Ham Entertainment, LLC.